



Manage Freight Schemes Feature

Instructions to create and manage your freight schemes on MyDeal

March 2021

OVERVIEW

The 'Manage Freight Schemes' feature allows you to create and manage your freight schemes directly via your Marketplace portal. Your freight scheme determines the shipping quote of your products based on the customer's delivery postcode. It can be created based on a [MyDeal Shipping Rate Table](#) or a [supported Courier API](#).

Once your freight scheme is successfully created, you can assign its 'Freight Scheme ID' to your products and it will be reflected on the website within 5 minutes. MyDeal can support up to 10 unique freight schemes for your store, but we strongly recommend minimising the number of freight schemes where possible to make managing your shipping arrangement easy.

NOTE: Updates to an existing freight scheme may take up to 45 minutes to reflect on the website.

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How to create a new freight scheme?

Step 1: Login to MyDeal Marketplace & Navigate to the 'My Deals' Page

The screenshot displays the MyDeal Marketplace user interface. At the top, the logo 'mydealmarketplace' is on the left, and navigation links 'Home', 'My Account', 'My Deals', 'Contact Us', 'Help', 'Enquiry Inbox', and 'Payments' are in the center. The 'My Deals' link is highlighted with a red box and a red arrow pointing to it. On the top right, it says 'Logged in as MyDeal Demo Company' with a 'Logout' link. Below the navigation bar, the main heading is 'Welcome to your MyDeal Shop'. The page is divided into three columns: 'My Shopfront' with 'MyDeal Demo Company' and a 'View Your Profile Page' link; 'Monthly Sales' showing 'Earnings last 30 days: \$0.00'; and 'Promotions' with a banner for 'Boost Your Sales' and 'Sponsored Promotions Available' with an 'Enquire Now' button. Below these columns is a 'Search Orders' section with a search bar and a 'Search' button. At the bottom, there is a 'Deals Quick View' section stating 'No deals created yet.'

Step 2: Click the 'Manage Freight Schemes' button and this will take you to the Manage Freight Schemes Dashboard

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My Deals

Review and update all of your products here.

Manage Freight Schemes

Please note:

- The exported Prices & RRP's from this portal are the final MyDeal listed prices inclusive of GST.
- All Prices & RRP's imported via this portal must include GST (including direct import products > \$1000).

Step 3: Click the 'Add New' button to create your freight scheme

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Manage Freight Schemes

[Learn more about setting up freight schemes](#)

Add New

Freight Scheme ID	Freight Scheme Type	Option	Description	Has Postcode Exclusions	Combined Shipping Cost	Required Fields	Action
794	Freight API	Bespoke API	test_company	<input type="checkbox"/>	<input checked="" type="checkbox"/>	SKU External ID	View/Edit

Step 4: Select the relevant 'Freight Scheme' and 'Option' from each dropdown menu

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Manage Freight Schemes

[Learn more about setting up freight schemes](#) [Back to Freight Scheme list](#)

Add a new Freight Scheme

Freight Scheme * :

-Select-

Option * :

-Select-

Description * :

30 characters max

Postcode Exclusions:

[Sample template](#)

Choose file

No file chosen

Remove

Save

Step 5: Click ‘View Instructions’ and follow the steps to create your freight scheme based on a [MyDeal Shipping Rate Table](#) or a [supported Courier API](#)

- For [MyDeal Shipping Rate Table](#) - Prepare your shipping rate table CSV file and upload.
- For [Courier API](#) - Review the help article and confirm the relevant API details with your team.
Then, input these details into their relevant fields.

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Manage Freight Schemes

[Learn more about setting up freight schemes](#) [↗](#)

[← Back to Freight Scheme list](#)

Add a new Freight Scheme

Freight Scheme * :

Option * :

[View Instructions](#) [↗](#)

Description * : ⓘ

- **Postcode Exclusions:** If you want to blacklist certain postcodes for delivery, you can also upload a Postcode Exclusion CSV file on the freight scheme. [See instructions here](#)

For MyDeal Shipping Rate Table based on Weight: If your shipping arrangement supports a combined rate for purchases of multiple units of the same product, tick the ‘**Combined Shipping Cost**’ checkbox. Leave it unticked if you want to charge shipping per unit.

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You have 187 open tickets.

Manage Freight Schemes

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Edit your Freight Scheme

Freight Scheme * :

Option * :

[View Instructions](#) [↗](#)

Description * : ⓘ

Combined Shipping Cost : ⓘ ☐

Step 6: Once completed, click the 'Save' button. A new Freight Scheme ID will become available on your Manage Freight Schemes Dashboard

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Add New

Freight Scheme ID ↓	Freight Scheme Type	Option	Description	Has Postcode Exclusions	Combined Shipping Cost	Required Fields	Action
794	Freight API	Bespoke API	test_company	<input type="checkbox"/>	<input checked="" type="checkbox"/>	SKU External ID	View/Edit

For sellers who are integrated via ShopifyApp, WooCommerce, Magento v1 or Magento v2: Apply the newly created freight scheme to your products by [submitting a request](#) with the following details:

- **Freight Scheme ID:** The unique ID of each freight scheme to be applied on your products
- **Deal IDs:** The unique ID of your product listings. Please provide a list of Deal IDs and its applicable Freight Scheme ID for us to update. Retrieve all of your Deal IDs via the 'Update Stock/Status' export feature in the 'My Deals' page of the Seller Portal.

For sellers who are integrated via ChannelAdvisor, IntelligentReach, CommerceConnect, Omnivore, NetoApp or MyDealAPI: Apply the newly created freight scheme to your products by updating their "ShippingCategory" and "FreightSchemeID" via your integration platform.

For sellers who are managing their store via MyDeal Seller Portal: Apply the newly created freight scheme to your products by updating their "ShippingCostCategory" and "FreightSchemeID" via the '[Update or Create New Products feature](#)'.

How to update an existing 'Shipping Rate Table' freight scheme?

Step 1: Click the 'Manage Freight Schemes' button

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My Deals

Review and update all of your products here.

Manage Freight Schemes

Please note:

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Step 2: Choose the freight scheme you wish to update and click the 'View/Edit' button

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[Learn more about setting up freight schemes](#)

Add New

Freight Scheme ID	Freight Scheme Type	Option	Description	Has Postcode Exclusions	Combined Shipping Cost	Required Fields	Action
794	Freight API	Bespoke API	test_company	<input type="checkbox"/>	<input checked="" type="checkbox"/>	SKU External ID	View/Edit

Step 3: Click 'Download' to retrieve your latest shipping rate table and postcode exclusion data

Manage Freight Schemes

[Learn more about setting up freight schemes](#)

[Back to Freight Scheme list](#)

Edit your Freight Scheme

Freight Scheme *: Shipping Rate Table

Option *: MyDeal Shipping Zones & Weight Table

[View Instructions](#)

Description *:

Combined Shipping Cost: ☐

Rate Table *: [Sample template](#) [Download](#)

Choose file

No file chosen

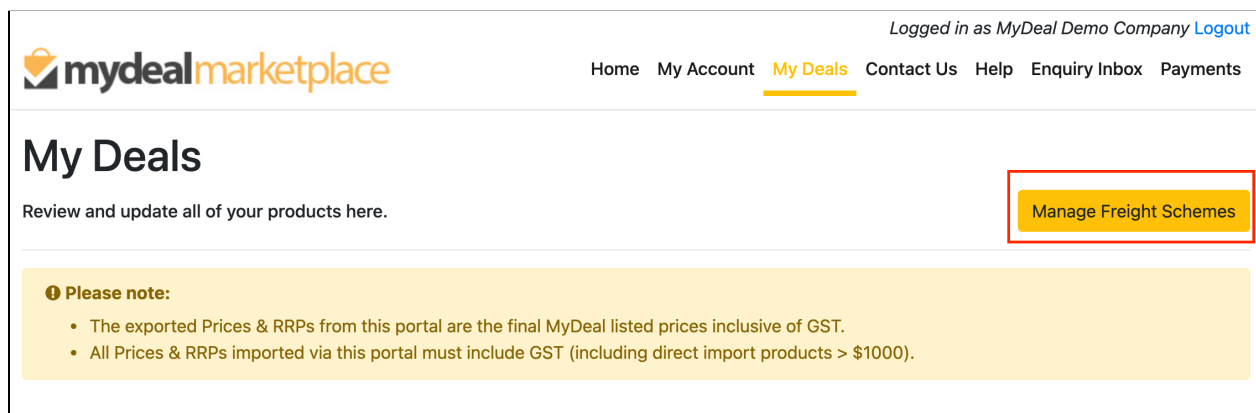
Remove

Step 4: Prepare your updated shipping rate table and/or postcode exclusion CSV file, then upload and click the ‘Save’ button. A successful update will trigger a prompt that your existing freight scheme has been updated.

NOTE: Updates to an existing freight scheme may take up to 45 minutes to be reflected on the website. After this, please check your product listings to confirm that the newly updated rates are accurate.

How to update an existing ‘Freight API’ freight scheme?

Step 1: Click the ‘Manage Freight Schemes’ button



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My Deals

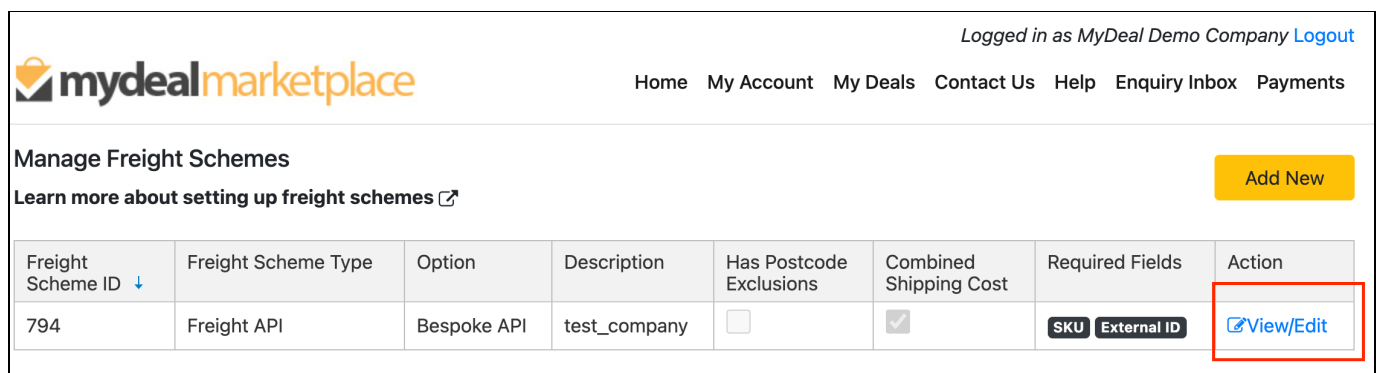
Review and update all of your products here.

Manage Freight Schemes

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- All Prices & RRP's imported via this portal must include GST (including direct import products > \$1000).

Step 2: Choose the freight scheme you wish to update and click the ‘View/Edit’ button



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Add New

Freight Scheme ID	Freight Scheme Type	Option	Description	Has Postcode Exclusions	Combined Shipping Cost	Required Fields	Action
794	Freight API	Bespoke API	test_company	<input type="checkbox"/>	<input checked="" type="checkbox"/>	SKU External ID	View/Edit

Step 3: Update the relevant API details where required. Click 'View Instructions' to confirm the requirements of your Courier API


Manage Freight Schemes


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Add a new Freight Scheme

Freight Scheme * :

Option * :

[View Instructions](#) 

Description * : 

Step 4: Once completed, click the 'Save' button. A successful update will trigger a prompt that your existing freight scheme has been updated.

NOTE: Updates to an existing freight scheme may take up to 45 minutes to be reflected on the website. After this, please check your product listings to confirm that the newly updated rates are accurate.